

**Quinssa Committee Meeting Minutes**

**Date and Time:**     **Saturday October 29th 2022 @ 11.00**

**Location:**           **Cabbage Patch**

**Attendees:**   Abby Barletta,, Kay Capon, Kate Cole, Duncan Franklin, Lyn Gadd,  
                   Phil Gibson, John Heigham, Will Humphreys, Chris Patrick, Pat Scott, Steve  
                   Scott, Thabo Stuck, Geoff Sykes

**Apologies:**   Warren Kennedy, Sott Cooke, Emma Stewart,

<b>Agenda Item</b>	<b>Update from last Meeting</b>	<b>Resp</b>
<b>1. Minutes of last meeting (29/8/22)</b>	Approved	
<b>2. Finance</b> <b>2.1 Overall Position</b>	<p>Paypal:                   £1543.39            Current:               £19,054.96            Subscriptions:       £5,911.85            Deposit:               £12,002.64            Float:                  £20            Total:                  £36,989.65</p> <p><b>Significant payments still to be paid:</b>            Academy donation 2021/22: £2870 – to be increased to £4,000 – LG to discuss use of donation with Chim Gale            Big Game 14 event (360): £9000</p> <p><b>Other Commitments</b>            Donations to Club Men:       £625            Donations to Club Women:   £1,000            Subscriptions 2023/24       £2,300            Subscriptions 2024/25       £90            Subscriptions 2025/26       £30            Total Commitment           £17,045            Working Capital:           £10,000            Surplus                   £9,944.65</p> <p>Decrease in Surplus since last meeting:            £2,443.41. This is due to the correction and increase to the Academy Donations noted above.</p>	<p>LG</p> <p>LG</p>

<b>2.2 Donations to Men's Academy and Women going forward</b>	It was agreed that LG would also discuss a minimum annual donation of £4,000 with Chim Gale depending on appropriate justification of use Women's Bursaries: LG to discuss with Amy Turner	LG  LG
<b>3. Membership</b>	<b>Members 2022/23: 1829</b> <b>Paid for 2022/23: 1615</b> <b>Members still to renew: 214</b>  Paid for 2023-24 years: 460 Paid for 2024-25 years: 18 Paid for 2025-26 years 6  Increase in Members since last meeting: 178 Increase in members since 23/10/21: 731  PS to liaise with SC to send out "Sorry to see you leave" emails to Members still to renew.  PS & SS to investigate a membership system	          PS SC  PS SS
<b>4. Website – James Mellor Cartoons</b>	James Mellor advertises the Cartoons on Etsy with Watermarks to stop free printing. SC to ascertain whether these could also be used for the website.	SC
<b>5. Personalised Items from Ellie Cole</b>	WH to email photos of Ellie's work to Committee Ellie sells her work on Etsy – proposal is that we market her Quinssa Jewellery and direct customers to her Etsy site. She will donate 15% of sales to Quinssa for the Academy/ WH to discuss the way forward with Ellie	WH     WH
<b>6. Merchandise</b>	SC to discuss the possibility of Quinssa 20 <sup>th</sup> anniversary shirts with the club	SC
<b>7. Coaches</b>	Awaiting details of new fixtures	
<b>8. Access to bank accounts</b>	WK has new card and is waiting the pin.	WK
<b>9. Liability Insurance</b>	SS has organised a policy with a new supplier for £563/ This is less than the renewal quote from the existing supplier and provides a higher level of cover,	
<b>10. BG14 plans</b>	WK has purchased tickets for the DJ and his partner. A door rota is required. A zoom meeting to be set up to finalise arrangements	    WK
<b>11. Quinssa wifi</b>	WH to review reliability of Quins wifi at new stand location	WH
<b>12. Running the stand</b>	It was agreed that the stand needed the following:	

	<p>1 person responsible for the tablet and card reader</p> <p>1 person responsible for taking cash</p> <p>2 people for selling merchandise and memberships.</p> <p>It was agreed that there would be no stand at the Barbarians game.</p> <p>LG will ask for volunteers for the two games before Xmas</p>	LG
<b>13. New stand location and signage</b>	<p>New location very popular, however shed gets wet in the rain. SS to discuss possible resolutions with the club.</p> <p>PG meeting OMG Graphics at the stand to discuss signage</p> <p>Screens to be discussed for inclement weather</p>	SS PG
<b>14. Blazers</b>	<p>PG to call separate meeting to discuss</p> <p>SC to follow up with Marcus' Dad</p>	PG SC
<b>15. Blazer badges</b>	<p>LG to ascertain costs of new blazer badges</p>	LG
<b>16. Movember Raffle</b>	<p>Committee agreed 5 beer holders and two Quins mugs to be donated. WH to organise</p>	WH
<b>17. Ideas from new Committee Members</b>	<p>Committee assured new members that new suggestions and ideas would be very welcome</p>	
<b>18. James Mellor Calendar possibility</b>	<p>PS to discuss with James</p>	PS
<b>19. Seb Adeniran Memorial</b>	<p>The club is investigating a memorial area for all players who have passed/ PG to relay information to Seb's mum</p>	PG
<b>20. Review Annual reminders</b>	<p>PG and LG to discuss</p>	PG LG
<b>21. Date and Venue of next meeting</b>	<p>TBA</p>	PG