

Quinssa Committee Meeting Minutes

Date and Time: Tuesday August 30th 2022 @ 20.00

Location: Zoom @ 20.00

Attendees: Abby Barletta, Scott Cooke, Duncan Franklin, Lyn Gadd, Phil Gibson, Will Humphries, Pat Scott, Steve Scott, Geoff Sykes

Apologies: Kay Capon, John Heigham, Warren Kennedy, Chris Munton(LG will update), Emma Stewart,

Agenda Item	Update from last Meeting	Resp																												
1. Minutes of last meeting (27/6/22)	Approved																													
2. Finance 3.1 Overall Position	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Paypal:</td> <td style="text-align: right;">£925.60</td> </tr> <tr> <td>Current:</td> <td style="text-align: right;">£6,349.42</td> </tr> <tr> <td>Subscriptions:</td> <td style="text-align: right;">£9,342.92</td> </tr> <tr> <td>Deposit:</td> <td style="text-align: right;">£12,001.62</td> </tr> <tr> <td>Float:</td> <td style="text-align: right;">£20</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">£28,638.06</td> </tr> </table> <p>Significant payments still to be paid: Academy Donation for 2021/22 - £1,845 plus excess from Montpelier Tickets and Towels WK to advise</p> <p>Other Commitments</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Donations to Club Men:</td> <td style="text-align: right;">£420</td> </tr> <tr> <td>Donations to Club Women:</td> <td style="text-align: right;">£2,500</td> </tr> <tr> <td>Subscriptions 2023/24:</td> <td style="text-align: right;">£1,390</td> </tr> <tr> <td>Subscriptions 2024/25</td> <td style="text-align: right;">£65</td> </tr> <tr> <td>Subscriptions 2005/26</td> <td style="text-align: right;">£30</td> </tr> <tr> <td>Total Commitment</td> <td style="text-align: right;">£6,250</td> </tr> <tr> <td>Working Capital:</td> <td style="text-align: right;">£10,000</td> </tr> <tr> <td>Surplus</td> <td style="text-align: right;">£12,388.06</td> </tr> </table> <p>Increase/Decrease in Surplus since last meeting: £5,160.50. This mainly due to the addition of the current year subs but will be reduced by the increase to the Academy Donations noted above.</p>	Paypal:	£925.60	Current:	£6,349.42	Subscriptions:	£9,342.92	Deposit:	£12,001.62	Float:	£20	Total:	£28,638.06	Donations to Club Men:	£420	Donations to Club Women:	£2,500	Subscriptions 2023/24:	£1,390	Subscriptions 2024/25	£65	Subscriptions 2005/26	£30	Total Commitment	£6,250	Working Capital:	£10,000	Surplus	£12,388.06	WK
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Women's Bursaries	Two bursaries approved. LG to notify Andy Rhys Jones and obtain bank details WK to transfer funds	LG WK																												

3.2 Financial Accounts 2021/22	To be completed by 5/9/22 and passed to David Holland for audit	WK
3. Membership	<p>Members 2022/23: 1651 Paid for 2022/23: 1257</p> <p>Payments due for 2022/23: 394 Approximately 100 of these are Standing Orders or Paypal</p> <p>Paid for 2023-24 years: 278 Paid for 2024-25 years: 13 Paid for 2025-26 years: 6</p> <p>Increase in Members since last meeting: 97</p>	
4. Website – James Mellor Cartoons	SC to discuss with DF	SC DF
5. Personalised Items from Ellie	SC to contact Ellie	SC
6. Merchandise	19 of 25 large flags have been sold 100 more towels to be ordered 3 boxes of books sold to date 2 books to be given to the Movember charity Foam Quinssa can holders to be investigated WH to take over Merchandise	SC SC WH PG WH
7. Coaches	Little interest shown to date WK obtaining quotes for coaches	WK
8. Access to bank accounts	WK to order a replacement card from Lloyds	WK
9. Quinssa wifi	WK to investigate	WK
10. Quinssa presence in new North Stand	Awaiting info from club once the new North Stand is open and footfall ascertained	SC
11. Recording the use of Quinssa Funds	WK identifying funds raised for Academy etc	
12. Stand at Leinster Game	PG and LG to manage To be run from 18.00 to 19.00 PS to send LG renewals list for printing SC to ascertain if the wifi password is the same as last year SC to check accreditation and access SC to ascertain how many will pick up flags and books from stand LG to bring tablecloth, float, buttons & pens PG tp collect card reader, books and flags from SC	PG LG PS LG SC SC SC LG PG
13. AGM and Committee members	4 current Committee members are willing to be co-opted if too many people apply to become members. AGM needs to tobe prior to 21 st October.	

	<p>LG to contact ES to ascertain whether there has been any progress with inviting Joe Marler as guest speaker.</p> <p>Date required by 19th September to allow time for notification to members and to comply with the Quinssa Constitution.</p>	LG ES
14. Big Game event	<p>Room booked on roof of East Stand which can hold 650 people. Drink and meal cost £24 plus £1 for wrist bands, DJ booked by PG for £100 plus two game tickets. Price to be £25 per person and members will be allowed to bring 2 guests at £25 each.</p> <p>SC to advertise in the mailer this week. If not full by end of September, it will be opened up to more guests.</p> <p>WK chasing RFU for details of food offered.</p> <p>GS and PS to manage members responses</p>	<p>PG</p> <p>SC</p> <p>WK</p> <p>GS PS</p>
15. Date and Venue of next meeting	<p>Zoom meeting at 20.00 on Monday 19th September to discuss AGM</p>	