

## Quinssa Committee Meeting Minutes

**Date and Time:** Tuesday March 1st 2022 @ 20.00

**Location:** Via Zoom

**Attendees:** Abby Barletta, Kay Capon, Scott Cooke, Duncan Franklin, Lyn Gadd, Phil Gibson, Will Humphries, Pat Scott, Steve Scott, Emma Stewart, Geoff Sykes

**Apologies:** John Heigham, Chris Munton, Warren Kennedy,

Agenda Item	Update from last Meeting	Resp
<b>Standing Items</b>		
1. Minutes of last meeting (18/1/22)	Approved	
2. Finance	Paypal: £1,826.70 Current: £17,875.59 Subscriptions: £6,119.48 Deposit: £12,000.72 Float: £20 <b>Total: £37,842.49</b>  <b>Significant payments still to be paid:</b> Montpelier Tickets: £12,194 Towels: £989  <b>Other Commitments</b> Academy Donations: £1,566 Women's Bursaries: £2,500 Xmas party: £450 Subscriptions 2022/23: £2,440 Subscriptions 2023/24: £200 Subscriptions 2024/25: £20 Subscriptions 2025/26: £10 <b>Total Commitment £20,369</b>  <b>Working Capital: £10,000</b>  <b>Surplus £7,473.49</b>  Surplus increase from last meeting: £276.15	
	No response from Andy Rhys Jones re women's Bursaries – LG to progress	LG

<b>3. Membership</b>	<b>Members 2021/22 1346 (1 still to pay)</b> <b>Increase of 182 from last meeting</b> Paid for 2 years: 488 Paid for 3 years: 20 Paid for 4 years: 4 Paid up for 5 years 2	
<b>4. Social Media Update</b> <b>4.1 Website</b>	Social Media working well especially with a co-ordinated approach SC to update the few out of date areas and add photos from the Worcester Home away from Home at the Cabbage Patch.	SC
<b>4.2 Mailer</b>	Well received	
<b>4.3 Twitter</b>	2440 followers – increase of 160.	
<b>4.4 Instagram</b>	376 followers, increasing daily AB and WH working well together. AB including posts from England games when HQ players are involved. WH has tagged other rugby clubs on posts (e.g. Hove) resulting in more followers	
<b>4.5 Facebook</b>	2156 following with an average of 2089 liking. There were 12-13k hits during the the Worcester Home away from Home at the Cabbage Patch.	
<b>4.6 Quins digital Programme</b>	Photos well received and used in the digital programme, but the photos are not used in the printed programme. WK to ascertain the reason.	WK
<b>5. Merchandise</b> <b>5.1 Existing</b>  <b>5.2 Quinssa Towels</b>  <b>5.3 Blazers</b>  <b>5.4 Blazer Buttons</b>  <b>5.5 Quins and Quinssa large flags</b>  <b>5.6 Other</b>	Pens ordered – similar price to 2014/15 – well done Scott  SC to contact supporter who produced personalised items for Oscar Beard  51 ordered which will generate £173 for the Academy  LG to contact Maral to see if they are still producing Blazers SC to contact Team Blazers as they are producing Blazers for HPA members  LG to source a Quote  SC to discuss with the Club  Snoods and Doggy paraphernalia discussed. Companies who can produce Quinssa designed merchandise given a media file	  SC    LG SC  LG  SC

	containing the logo etc. and respond to individual orders to be investigated SC to discuss both of these items with the club	SC
<b>6. `LGBTQ+ Supporters Association</b>	Membership currently 40-50, AB drawing up a list and sending welcome letters.	AB
<b>7. Events</b>		
<b>7.1 Home away from Home</b>	Worcester Home away from Home at The Patch was very successful with Brian Moore, the opening of Our Patch and the presentation to Stuart. SC to ascertain whether Stuart will be screening the Pay to View away games.	SC
<b>7.2. Event to replace cancelled Xmas event</b>	WK has contacted Andy from Compass re the possibility of this after the Gloucester game at Twickenham. Awaiting a response.	WK
<b>7.3. End of season dinner</b>	SC to contact club re possibility	SC/ES
<b>7.4. Group of ex players event</b>	SS to contact Olly Kohn	SS
<b>8. Bought Forward from previous meetings</b>		
<b>8.1 Outside Stand and stand rota</b>	Stand Rota updated SS to organise location of stand for Friday 4 <sup>th</sup> March	SS
<b>8.2 Coaches to away games</b>	Only remaining known possibility is Exeter but it is during the Jubilee weekend. Mailer to be sent out to ascertain interest	WK
<b>8.3 Song book event – further action</b>	Songs and song sheets planned for the LI and Montpellier away games	PG
<b>8.4 Quinssa Aims for 2021/22 including Financial aims</b>	Aims proposed by KC and JH agreed	
<b>8.5 Access to bank accounts</b>	WK requesting new card etc from Lloyds LG to produce list of who has access once WK has new card	WK LG
<b>9. New Items</b>		
<b>9.1 Quinssa table at Players awards dinner</b>	ES awaiting response from Henry Cox	ES SS
<b>9.2 Gloucester game at big Stoop</b>	Contentious decision by the club with many members unhappy. This was not helped by the poor instructions and administration when booking tickets. SC to relay feelings to the club and obtain feedback for members	SC

<b>9.3 London Irish away game</b>	SC to chase LI for tickets	SC
	500 flags to be provided – logistics of distribution to be discussed and whether some need to be held back for Montpellier	SC
	3 large flags offered by the club but concerns raised as to the feasibility of keeping them safe and returning them to the club.	SC
<b>9.4 Montpellier Away plans</b>	398 of 450 tickets requested with 388 paid for.	
	Mailer to be sent urgently members to state final dates for ordering and paying for tickets (7 <sup>th</sup> March)	SC
	Supporters club have offered to provide 200 meals prior to the match at 10 Euros pp for Cold food, cakes and beer wine or soft drink. PG pursuing	PG
<b>9.5 Montpellier home plans</b>	Local pub have also offered to open at 10am for breakfast and offer 1 Euro reduction per drink for Quinssa members. PG pursuing	PG
	Will not run a stand as such an early kick off(12.30). Cabbage Patch to open at 10am for breakfast. Committee to welcome Montpellier supporters there and walk to the ground at 11ish. PG to liaise with Laurent from Montpellier	PG
<b>9.6 Metal silhouette for Seb</b>	PG to liaise with Seb's mum and the club to progress	PG
<b>9.7 Ukraine appeal</b>	Liaise with club as to what they are proposing to do with a view to having a donation box on the stand	SC
		LG
<b>10. Date and Venue of next meeting</b>	Zoom meeting planned for Tuesday 19 <sup>th</sup> April at 8pm.	
	PG to set up meeting	PG
	LG to produce agenda	LG

## Annual Reminders

September:	AGM New bank mandates and passwords etc. First Committee Meeting – Review Aims for previous year Agree Aims for current year Seb Adiniran-Olule birthday 25 <sup>th</sup> October Discuss items for Christmas Merchandising Review Quinssa Survey Get Quotes for Liability Insurance due 1 <sup>st</sup> Nov
November	Organise sale of Poppies on stand Children's charity appeal for Christmas Agree date for dinner with Quins staff Nick Duncombe memorial flowers – nearest match to 21 <sup>st</sup> January (his birthday)
January:	Decide at which point new memberships are for the whole of the following year Liaise with Quins re Seb Adiniran-Olule recognition

March:

Tables at Players Awards dinner

Agree date and organise end/start of season dinner

May

Organise off-season events

Organise AGM for September: Note members needs 21 days' notice

Organise Committee end of season get together

Send out Quinssa Survey if required