

Quinssa Committee Meeting Minutes

Date and Time: Tuesday January 18th 2022 @ 20.15

Location: Via Zoom

Attendees: Kay Capon, Scott Cooke, Lyn Gadd, Phil Gibson, John Heigham, Will Humphries, Warren Kennedy, Pat Scott, Steve Scott, Geoff Sykes

Apologies: Abby Barletta, Duncan Franklin, Chris Munton, Emma Stewart

Agenda Item	Update from last Meeting	Resp
Standing Items		
1. Minutes of last meeting (27/11/21)	Approved	
2. Finance	Paypal: £1,118.72 Current: £5496.56 Subscriptions: £5,152.44 Deposit: £12,000.62 Float: £20`` Total: £23,788.34 Significant payments still to be paid: None Other Commitments Academy Donations: £1561 Women's Bursaries: £2,500 Xmas party: £450 Subscriptions 2022/23: £1;955 Subscriptions 2023/24: £95 Subscriptions 2024/25 £20 Subscriptions 2025/26 £10 Total Commitment £6,591 Working Capital: £10,000 Surplus £7,197.34 Decrease in Surplus from last meeting: £49.39 LG has spoken with Andy Rhys Jones – awaiting response	
		LG

3. Membership	Members 2021/22 1164(5 still to pay) 106 members archived Paid for 2 years: 391 Paid for 3 years: 19 Paid for 4 years: 4 Paid up for 5 years 2	
4. Social Media Update		
4.1 Website	Irish offer not entered on website as Quinssa members only	
4.2 Mailer	Well received	
4.3 Twitter	2280 followers – increase of 150. Committee at away games should take photos and upload on Whatsapp so that they can be shared on other SM platforms during the game	All
4.4 Instagram	WH to support AB SC to Forward email from AB to WH. WH to ensure he can access and update Instagram	WH, SC,WH
4.5 Facebook	The London Irish post on Facebook was positive with huge response – over 750 requests for tickets.	
4.6 Quins digital Programme	Photos well received	
5. Merchandise		
5.1 Existing	Beers Carriers arrived – to be sold at Castres stand at increased price due to increase in cost. £4 members, £5 non members	SC
5.2 New	Awaiting quote for pens SC to contact supporter who produced personalised items for Oscar Beard All to feedback any merchandise suggestions Hopefully more flexibility at the end of the season	SC SC All
6. LGBTQ+ Supporters Association	Meeting held – Constitution to be drawn up and agreed. Monthly meetings planned. AB to advise	AB
7. Events		
7.1 General	Home away from Home at The Patch – bookings dropped dramatically but a large number of supporters turned up for Cardiff game. More Social Media for Bath away game to encourage booking and help planning at the Patch. WH to take photos of the Bath away game at the Patch and share on all SM together with the new branding	GS PG WH SC AB WH

	which will hopefully be displayed by then.	
7.2 Replacement for Xmas event after Cardiff game	Quinssa hope to take over the SW corner after a home game. WK to pursue	WK
Bought Forward from previous meetings		
8.1 Outside Stand and stand rota	Outside stand working well unless weather too bad. SS organising Stand Rota updated	SS LG
8.2 Coaches to away games	Next coach planned for Bristol with pick up from Bracknell. WK to organise Northampton and Exeter other possibilities but awaiting final fixture date	WK
8.3 Song book event – further action	PG Updating songbook for the London Irish Event	PG
8.4 Quinssa Aims for 2021/22 including Financial aims	To be discussed at next meeting when DF present	
8.5 Access to bank accounts	WK requesting new card etc from Lloyds LG to produce list of who has access once WK has new card	WK LG
8.6 Xmas Charity	SS to discuss message to be sent to contributors with Marc Leckie	SS
New Items		
9.1 Nick Duncombe Flowers	LG to obtain for Castres game and upload photos on Whatsapp SS to produce label	LG SS
10. Date and Venue of next meeting	Zoom meeting planned for Tuesday 1 st March	LG

Annual Reminders

September:	AGM New bank mandates and passwords etc. First Committee Meeting – Review Aims for previous year Agree Aims for current year Seb Adiniran-Olule birthday 25 th October Discuss items for Christmas Merchandising Review Quinssa Survey Get Quotes for Liability Insurance due 1 st Nov
November	Organise sale of Poppies on stand Children's charity appeal for Christmas Agree date for dinner with Quins staff Nick Duncombe memorial flowers – nearest match to 21 st January (his birthday)
January:	Decide at which point new memberships are for the whole of the following year Liaise with Quins re Seb Adiniran-Olule recognition
March:	Tables at Players Awards dinner Agree date and organise end/start of season dinner
May	Organise off-season events Organise AGM for September: Note members needs 21 days' notice

Organise Committee end of season get together
Send out Quinssa Survey if required