

Quinssa Committee Meeting Minutes

Date and Time: Oct 6th 2020 @ 20.00

Location: Zoom meeting

From: Lyn Gadd

Attendees: Kay Capon, Scott Cooke, Lyn Gadd, Phil Gibson, John Heigham, Warren Kennedy, Chris Munton, Pat Scott, Steve Scott, Emma Stewart, Geoff Sykes

Apologies: Abby Barletta, Duncan Franklin

Agenda Item	Resp.
1. Minutes of last meeting (8/9/20) Minutes Agreed	
2. Finance 2.1 Overall Position – current and call: Paypal : £3,191.32 Current : £1,347.50 New Subscriptions £1,986.02 Call : £15,454.96 Float £20 Total: £21,999.80 Commitments Women's Bursaries £5,500 Chris Robshaw Evening £495 Sale Refunds £215 Total Commitments £6,210 Working Capital £10,000 Surplus £5,789.80	
3. Membership 3.1 Current Membership/Renewals 2020/21 721 paid up 453 to renew 3.2 Archiving Due to the Mailchimp issues when a member is deleted and then rejoins, PS to discuss the possibilities of archiving with DF. An email will be sent to members that have not renewed at the end of December to warn them that unless they renew they will not continue to receive mailers.	PS/DF
4. AGM 4.1 2019/20 AGM PG to open the AGM Zoom meeting at 7.45 for Committee Members to join and ensure that all is prepared for the meeting. David Holland has signed off the accounts and is expected to stand as auditor for 2020/21 season – WK to check No external comments have been received 4.2 2020/21 Committee Nomination Guidelines It was agreed that the following guidelines should be followed from now on <ul style="list-style-type: none"> • Committee members should not propose or second other committee members • Committee members should not be proposed or seconded by members of their 	PG WK

<p>own family</p> <ul style="list-style-type: none"> • Committee members should not be proposed or seconded by junior members • A Quinssa member can propose one Committee Member and second another and vica versa but cannot propose/second more than one Committee Member 	
<p>5. Social Media Update PG and AB are working on twitter and Instagram and following is increasing. PG has contacted Tim Hammersley to see whether we can have access to stories that Quins are not using. There is a possibility of this for next season. PG will pursue.</p>	<p>PG/AB PG</p>
<p>6. Communications with Members 6.1 Mailer Update Unless there is a special event, e.g. AGM, a mailer will only be sent out prior to games. This week a mailer will be sent out reminding people of the AGM, the Robbo/Nick Mullins event and the Mark Lambert book</p> <p>6.2 Website Pictures on the front page of the website were thought to be desirable – SC to investigate</p>	<p>DF/SC</p> <p>SC</p>
<p>7. Merchandise There is no demand for Blazers at the moment and therefore it will not be pursued at this point in time</p>	
<p>8. Events 8.1 Chris Robshaw/ Nick Mullins Planned for 28/10 - advertised yesterday evening – 55 bookings to date with raffle tickets very popular. CM has asked Robbo for a raffle prize – awaiting response. LG/GS to decide on other raffle prizes CM to contact Robbo re his preferred charity Nick Mullins preferred charity is the Matt Hampson trust</p> <p>8.2 Academy donations this year WK stated that a member had very generously donated their £50 refund to the Academy Further suggestions to be discussed at the next meeting</p> <p>8.3 Mark Lambert Book To be advertised in the mailers and photos at Quinssa events to be sought.</p>	<p>LG</p> <p>CM LG/GS CM</p> <p>ES</p>
<p>9. Date and Venue of next meeting Thursday 12th November, as a zoom meeting, just before the start of next season LG to prepare the agenda PG to set up the zoom meeting</p>	<p>LG PG</p>