

Quinssa Committee Meeting Minutes - Summary

Date and Time: September 9th 2017 @ 11.00

Location: The Wakefield Room

From: Lyn Gadd

Attendees: Scott Cooke, Lyn Gadd, Duncan Franklin, Lou Hopkins, Warren

Kennedy, Chris Munton, Emma Stewart, Geoff Sykes

Apologies: Adrian Jobling, Steve Scott

1. Apologies Adrian Jobling, Steve Scott 2. Minutes of last meeting (2/8/17) Minutes Agreed 3. Finance 3.1 Overall Position – current and deposit Paypal: £1,008.91 Current: £5,842.61 Deposit: £25,924.54 Total: £32,776.06 Lyn's Merchandise incl. in Current: £0 Still to be paid out: Timisoara £1460 Quinssa Dinner £5300 approx Raffle Prize for dinner £420 3.2 Bank Mandates and signatures To be actioned once new members appointed at AGM 3.3 Use of Quinssa funds(Current and Call Account) & Beneficiary of donations in 2017/18 The Committee decided that we should utilise approximately £10,000 of the call account to the benefit of Quins rugby related causes. The Academy, Foundation and Women's team to be approached for bids for the money. Precedence will be given to bids that meet the criteria defined by GS especially things that would not be possible without Quinssa donation. Foundation The Foundation are looking for volunteers as bucket collectors at the Cabbage Patch 10 mile race. CM to produce wording for the mailer. 3.4 Criteria for approving donations GS criteria agreed with addition of criteria that money should be used for something that would not otherwise happen. 4. Communications with Members 4.1 Website Update Actions from previous meeting to be pursued urgently to ensure website is up-to-date and remains so.	Αç	Agenda Item		
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			All	

	4.2 Mailer All to provide content to DF by Tuesday evening	All
	CM to continue to liaise with Katherine Bishop re Foundation Content for the mailer	СМ
5.	MDS	
	CM continuing to discuss re-invigoration of MDS with Levi and links with supporters forum, bears and new match-day announcer	CM
ò .	Events Update 2017/18 Proposed events for 2017/18	
	6.1 September - Eddie Jones Doors will open at 6 with EJ starting at 7.30. Seats on first come first served basis – Quins to provide pies etc. for people to purchase.	SC
	6.2 October – AGM SC to approach Nick Easter and DE for date for AGM LG to prepare details for sending out once date known	SC LG
	6.3 November - Rugby over the decades LG to meet with Bob Hiller over the summer	LG
	6.4 December – Blues Smokehouse Not to be pursued in December as no appropriate fixture. Possible in New Year once fixtures are known.	
	6.5 January – Video Analysis evening at the Stoop GS – to be discussed with DE at committee meeting	GS
	6.6 February – Disciplinary Procedures GS– to be discussed with DE at committee meeting	GS
	6.7 March - Surrey Sports Park – week before Easter May not have top players there at this time – may revert to Xmas as now Blues Smokehouse not possible	ES
	6.8 April - Player Development after Rugby – with Development Manager & Player GS to pursue	GS
	GS to pursue	GS
	6.9 May – BBQ Possible combination with Boat Trip	SS/LI
	6.10 June/July – End/Start of season Quinssa dinner ES to organise	ES
	6.11 Over Summer – Boat Trip See 6.9	
.	Raffle Prizes and Sponsorship	
	7.1 EJ event Current Raffle Prizes:	
	1 st : Weekend for 2 in Rome with England vs Italy tickets sponsored by Romero	
	2 nd : Signed England Shirt sponsored by the Maciu Vosa Trust	
	3 rd : £50 of England Memorabilia sponsored by Romero 4 th : SC to approach Greene King	SC
	5 th : DF to approach Foska for a cycling shirt	DF
	6 th : : ES to approach Last Try Wines	ES
	7.2 Other events WK has 6 hottles wine (white and red) and chocolates for prizes	
	6 th : : ES to approach Last Try Wines	

8. Meeting Dates 2017/18 Agreed Dates: October – dependant on AGM Sunday November 12th before Worcester Game with new Committee Members Week Commencing (Not Wednesdays): January 15 th awaiting fixtures March 12 th awaiting fixtures	
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B. A. A. Ath. 141 Ct. A.	
May 14 th awaiting fixtures.	
9. Committee Roles	
Committee Roles to be sent out with AGM	LG
10. Merchandising	
10.1 Quins Bins	
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100 ordered – estimated delivery 15/9/17. To be sold for £5. ES to provide	
DF with details for website.	ES, DF
11. Membership	
11.1 Current Membership/Renewals	
2017/18	
1591 members	
1111 paid up	
480 to renew	
12. Coaches/ Travel	
12.1 Coaches	
1 st coach Northampton on 30 th September	LH/WK
12.2 Car sharing	
Quinssa members will be offered the facility to publicise their details or	n SS
the mailer if they can offer or need a lift to a game/event. There will be	
no input from Quinssa. SS to provide wording	
13. AoB	
13.1 Changes to Constitution suggested at sub-committee meeting	
The following changes were agreed	
a) The role of Vice Chair is a permanent Officer position. The retiring Chair	
would assume the role of Vice Chair until the new Vice Chair was appointed	ed.
b) To be quorate a meeting must contain 50% of the total committee	
including two Officers	
c) Committee Members should attend a minimum of 50% of Committee	
Meeting in a year	
	1.0
LG to propose changes at AGM	LG
(0.0 P) 0	
13.2 Big Screen	_
Big Screen – to be sorted for the beginning of the next game	SC
13.3 Stand Rota	
LG to circulate updated Rota of premiership games until Xmas	LG
to one and apactor retained profition only guilloo until retain	
13.4 DE mooting	
13.4 DE meeting	
DE to be asked to attend next Committee Meeting.	SC
13.5 Presentation to players unable to attend dinner	
ES to arrange for the presentation of the supporters awards to Nick Evans	, ES
Kyle Sinkler and Adam Jones	
,	
13.6 Supporters Forum	
	ES
ES to discuss Quinssa committee member to sit on the Forum with Levi	
14. Date and Venue of next meeting	
November 12 th at 11.00 prior to the Worcester game	LG