

Quinssa Committee Meeting Minutes - Summary

## Date and Time: November 12th 2017 @ 11.00

Location: The Wakefield Room

From: Lyn Gadd

Attendees: Kay Capon, Scott Cooke, Lyn Gadd, John Heigham, Lou Hopkins, Chris Munton, Pat Scott, Steve Scott, Emma Stewart, Geoff Sykes

Apologies: Duncan Franklin, Warren Kennedy

Agenda Item			
1.		Resp.	
	Minutes Agreed		
2.	New Members Welcome		
	SC welcomed Kay Capon, John Heigham and Pat Scott to the committee		
3.	Q and A with David Ellis		
	The Quinssa committee presented a number of questions to David Ellis – a summary		
	of the questions and responses is at the end of the Minutes		
4.	Finance		
	4.1 Overall Position – current and deposit		
	Paypal : £1,280		
	Current : £3,290		
	Deposit : £22,927		
	Total: £27,497		
	Lyn's Merchandise incl. in Current: £72		
	Timisoara and Quinssa dinner invoices paid		
	Still to be paid out:		
	Raffle Prize for dinner £420 – awaiting invoice once SS has booked	SS,WK	
	his hospitality package		
	Shooting Star from EJ Raffle £500	WK	
	Maciu Vosa Trust from EJ Raffle £500	WK	
	4.3 Use of Quinssa funds(Current and Call Account) & Beneficiary of donations in 2017/18		
	The Committee decided to utilise £10,000-£12,000 of the call account to the benefit of		
	Quins rugby related cause(s). DE stated that Tony Diprose is putting together a project		
	which is likely to include bringing in external coaches and funding bursaries for young		
	players to enable them to study and train		
	4.4.Shooting Star		
	ES to ascertain the direction of Shooting Star	ES	
5.	Communications with Members		
	5.1 Website Update		
	Actions from previous meeting to be pursued urgently to ensure website is up-	All	
	to-date and remains so.		
	5.2 Mailer		
	All to provide content to DF by Tuesday evening	All	
	CM to continue to liaise with Katherine Bishop re Foundation Content for the mailer	СМ	
	8.3 Social Media Update(SC Facebook, GS Twitter)		
	SC to update Facebook with the Ulster pre-match meeting and the Disciplinary event	SS	

6.	MDS	
0.	CM continuing to discuss re-invigoration of MDS with Levi and links with the supporter's forum, Bears and the new match-day announcer, Mike. Quiet for the kick to be re-enforced by Mike.	СМ
7.	Events Update 2017/18	
	7.1 Liaison dinner	
	LH proposed new date of 5th December as Corney and Barrow have organised a wine tasting on originally agreed date (30/11/17). LH to organise	LH
	<b>7.2 November - Disciplinary procedures</b> GS has organised with Graeme Bowerbank and an RFU representative for 22/11/17 – to be advertised again and also by Quins.	GS
	7.3 December – Surrey Sports Park ES to organise for 27th December	ES
	7.4 January – Premiership Referee GS has secured Ian Tempest for an event on Tuesday January 16th	GS
	<b>7.5 February - Rugby over the decades</b> LG met with Bob Hiller and has a list of possibilities. Billy Bushell has agreed to do it for the 70s. LG to approach Joe Yates-Round re a possible Q and A session similar to the EJ event.	LG
	7.6 March – Video Analysis evening at the Stoop To be discussed at the next meeting	
	7.7 April - Player Development after Rugby – with Development Manager & Player To be discussed at the next meeting	
	<b>7.8 May – BBQ</b> Possible combination with Boat Trip	LH/SS
	7.9 June/July – End/Start of season Quinssa dinner ES to organise	ES
	7.10 Over Summer – Boat Trip See 7.8	LH/SS
8.	Raffle Prizes and Sponsorship	
	8.1 Disciplinary Event LG to purchase prizes for the event	LG
	<ul> <li>8.2 Events going forward</li> <li>Approximately £350 still available from Romero donation</li> <li>DE stated that sponsors do not donate a significant amount of goods to the club but the club would be willing to include prizes for Quinssa events in their budgeting process.</li> <li>Quins budgeting year starts in January. GS to pull together a list of possible events to</li> </ul>	GS
9.	present to DE Meeting Dates 2017/18	
э.	Agreed Dates:	
	Week Commencing (Not Wednesdays) :	
	January 15th awaiting fixtures	
	March 12th awaiting fixtures	
	May 14th awaiting fixtures. LG to propose once fixtures known	LG
10.	Merchandising	
	10.1 Quins Bins	
44	Advertised on mailer, £5 for members and £6 for non-members	
11.	Membership 11.1 Current Membership/Renewals 2017/18	
	1379 members	
	1332 paid up 47 to renew	
	SC to draft a leaflet stating what achieved last year with plans for this year in an attempt to increase membership	SC

12. Coaches/ Travel	
12.1 Coaches	
Only 11 on coach to Exeter and less currently on coach to Bath.	
DE stated that the club is willing to advertise Quinssa coaches to all Quins members.	LH/WK
LH/WK to pursue	
12.2 Car sharing	
Quinssa members will be offered the facility to publicise their details on the mailer if	
they can offer or need a lift to a game/event. There will be no input from Quinssa. SS	SS
to provide wording	00
13. AoB	
13.1 Display Cabinets & Big Screen	
Display Cabinets all OK.	
	00
Big Screen – SC to discuss with Levi	SC
13.2 Stand Rota	
LG to update once dates of games after Xmas known	LG
LO to update once dates of games after Amas known	LG
13.3 Committee Roles	
KC offered to assist with any European events	KC
	NO
13.4 Presentation to players unable to attend dinner	
ES to arrange for the presentation of the supporters awards to Nick Evans, Kyle	ES
Synckler and Adam Jones	20
Synckiel and Adam Jones	
13.5 Quinssa Laptop purchase	
Purchase of laptop agreed SS to pursue	SS
	00
13.6 Supporters Forum	
DE encouraged all on the Quinssa committee member to apply to sit on the supporter's	All
forum	/ \11
13.7 Committee Wine Tasting Evening	
ES to organise	ES
14. Date and Venue of next meeting	-
To be arranged once dates of games after Xmas are known	LG

## **Questions to David Ellis**

Question	Response
How do we improve away support and take up on coaches	After discussion it was agreed that Quins would promote Quinssa coaches in their communications and provide an analysis of supporter location to support further discussion, including coaches at different locations to bring supporters to games.
How do we communicate Quinssa events with all supporters to increase take up at events	It was agreed that Quins would promote Quinssa events via their communication channels
Quinssa have accumulated a sum of money over the years and would like to fund a rugby related project to the tune of £10,000-£12,000	Tony Diprose will be putting forward a project proposal
Quinssa often have difficulty reaching the correct Quins person with the right level of authority to resolve issues	A key Quins link person will be identified
Quinssa often resort to buying raffle prizes for events as it proves difficult to link with club partners	Club partners do not provide significant freebies generally but if Quinssa provide an indication of the planned events, Quins would build the provision of a number of prizes into its budget.
Quinssa are keen to support the promotion of rugby values and are concerned about the recent booing, noise during kicks and the lack of player acknowledgement of the supporters at the end of games(although it has improved)	DE believes that Rugby Values are fundamental to the game and would welcome a further meeting to discuss at length