

To: Scott Cooke, Duncan Franklin, Lyn Gadd, Lou Hopkins, Adrian Jobling, Warren Kennedy, Chris Munton, Steve Scott, Emma Stewart, Geoff Sykes

From: Lyn Gadd

Quinssa Committee Meeting Minutes - Summary

Date and Time: January 7th 2017 @ 11.00

Location: The Wakefield Room

Agenda Item	Resp.
1. Apologies None	
2. Minutes of last meeting (27/11/16) Agreed	
3. Recommendations from survey GS & SS to arrange separate meeting(s) to discuss	GS, SS
4. Finance 4.1. Overall Position – current and call Current: £4623 Call Account: £25916.24 £9000 transferred from Current A/C 4.2 Bank Mandates and signatures SS to be removed, LG to be added 4.3 Use of Quinssa funds(Current and Call Account) & Beneficiary of donations in 2016/7 SS to set up a sub-committee to discuss Recommendations from survey to be taken into account	LG, SS, WK SS
5. Communications with Members 5.1 Website and Mailer Update Communications recommendations from survey to be discussed at a separate meeting 5.2 Social Media Update(SC Facebook, GS – Twitter) GS will be taking over management of twitter	GS, DF GS
6. MDS 6.1 Update Update from CM received 6.2 Recognition for Seb Response from Jim Ayres to be chased on 10/1	CM CM
7. Events Update 7.1 From Player to Ref GS is arranging an evening with Karl Dickson – aiming for 22/3 7.2 The New Laws GS is arranging an evening with Greg Garner on 21/2/17 7.3 The disciplinary procedures	GS GS

AJ to investigate an evening with Jeff Blackett for April or May	AJ
7.4 Rugby through the decades LG to investigate an evening with ex-players through the decades in April or May	LG
7.5 An evening with Nigel Owens Contact made via twitter DF to pursue	DF
7.6 Wine Tasting event To be pursued potentially for a summer event	ES
7.7 Barbecue on match day SC to discuss with the Cabbage Patch for April	SC
7.8 Video Analysis event at The Stoop ES to pursue for later in the season	ES
7.9 Raffle Prizes SS to approach Greene King and Olly Kohn	SS
8. Merchandising	
8.1 150th Membership Badges Badge design to be sent to suppliers	SC
8.2 Other Quinssa Merchandise Costing for Bam bams and Clappers obtained – sponsors being sought	WK
8.3 Quins Bins ES to pursue with Quins colours and order 100 to sell for £3 – profits to Academy	ES
8.4 Badges and Buttons Selling well – more buttons obtained	
9. Membership	
9.1 Current Membership/Renewals Paid up Members: 1312	
10. Coaches/ Travel	
10.1 Coaches Recommendations from survey to be discussed at meetings arranged by GS and SS	GS, SS
10.2 Overseas Tickets for Stade 160 ordered – 30 yet to pay	SC
10.3 Overseas meet up with Stade supporters – Les Amis Meet up arranged at same place as last time – Buffet plus two drinks for £14 – payment in advance – emails to LG	LG
11. AoB	
11.1 Display Cabinets and Big Screen SC to speak to Levi re location. All to email SC with any items to be put in display boards. SC to discuss Quinssa marketing on the big screen	SC
11.2 Shooting Star appeal Response from Shooting Star to be discussed. ES to follow up	ES
11.3 Nick Duncombe memorial appeal LG to purchase flowers for the Edinburgh game	LG
12. Date and Venue of next meeting 25 th March prior to Newcastle game – CM to organise Wakefield Room	CM