

To: Simon Bolton, Scott Cooke, Duncan Franklin, Lyn Gadd, Lou Hopkins, Adrian Jobling, Warren Kennedy, Chris Munton, Steve Scott, Robert Steers, Emma Stewart

From: Lyn Gadd

Summary Quinssa Committee Meeting Minutes

Date and Time: May 7th 2016 @ 11.30

Location: Wakefield box

Agenda Item	Resp.
1. Apologies Si Bolton, Duncan Franklin	
2. Minutes of last meeting (19/3/16) Agreed	
3. Communications with the Club 3.1. Meeting with David Ellis – outstanding items Quins Heritage suggestions Naming stands passed to Quins. SC to check	SC
Stoop development plans – out for consultation next month – Quinssa ideas to be sought	SC
3.2. Quins 150th Anniversary – SS to attend meeting on 11/5/16 – to seek raffle prizes for the dinner	SS
4. Quinssa Committee Aims for 2015/6 to be reviewed All to review their aims and email to LG	All
5. MDS Update CM to send out a special mailer at the beginning of next season to recruit more match makers.	CM
A meeting to be held with Wendy Plumb during the Summer to agree an updated programme of activities to enhance vocal support and player/supporter rapport	CM
WK to investigate Quinssa Bam bams and folded cardboard clappers	WK
6. Events Update 6.1 Nigel Owens To be progressed next year	DF
6.2 Wine Tasting event Being Organised.	ES
6.3 Behind the scenes event at Guildford Awaiting a date from Graeme Bowerbank, hopefully at the end of June	ES
6.4 150th dinner update 132 tickets sold plus approx. 40 players. Awaiting details of sponsorship	ES
6.5 Out of Season Barbecue RS discussing with the Patch	RS

<p>6.6 Other out of season events Emma investigating "Rugby for Dummies/transition from player to Ref</p>	ES
<p>6.7 Club end of season liaison meal LH to approach the club re the 1st two weeks of July</p>	LH
<p>7. Finance 7.1 Overall Position – current and deposit Current £16,020.30 Call £16,910.62 LG £502.15 7.2 Bank Mandates and signatures SS to be removed, LG to be added</p>	WK
<p>8. Merchandising 8.1 Drinks Carriers Awaiting new stands. 200 with 150th logo to be ordered 8.2 Pens/Car Stickers Selling slowly 8.3 Badges and Buttons Selling well – more buttons to be obtained for next year. 34 badges left 8.4 Quins bins ES to investigate</p>	SC SC CM ES
<p>9. Membership 9.1 Current Membership/Renewals This season – 1857 members with 1835 paid up. 560 paid up for next year..</p>	LH
<p>10. Communications with Members 10.1 Website Update To be updated over summer 10.2 Mailer Update Issues with non-receipt of mailers being investigated. 10.3 Social Media Update 1041 twitter followers.</p>	DK LH RS
<p>11. Coaches/ Travel No more this year.</p>	
<p>12. AoB 12.1 Exclusive Quinssa Media Opportunity SS to take over from SB. Quinssa members to be asked for questions 12.2 AGM arrangements – date, speaker(s) and Quinssa Constitution review SC discussing dates with two Davids in early July 12.3 Membership Survey LG to suggest questions. 12.4 Use of Quinssa funds & Beneficiary of donations in 2016/7 It was agreed that Quinssa would continue to fund the Academy for clearly defined projects. It was agreed that Quinssa would pursue the links with the foundation. RS to lead. The use of the call account money was discussed and will be put on the agenda for the next meeting.</p>	SS SC LG AJ RS All
<p>13. AoB SS to purchase a pair of roving microphones.</p>	SS
<p>14. Date and Venue of next meeting TBA</p>	