

To: Simon Bolton, Scott Cooke, Duncan Franklin, Lyn Gadd, Lou Hopkins, Adrian Jobling, Warren Kennedy, Chris Munton, Steve Scott, Robert Steers, Emma Stewart

From: Lyn Gadd

## Summary Quinssa Committee Meeting Minutes

**Date and Time: March 19th 2016 @ 11.30**

**Location: Wakefield box**

<b>Agenda Item</b>	<b>Resp.</b>
<b>1. Apologies</b> Rob Steers, Chris Munton	
<b>2. Minutes of last meeting (5/12/15)</b> Agreed	
<b>3. Communications with the Club</b>	
<b>3.1. Meeting with David Ellis – outstanding items</b>	
<b>Quins Heritage Suggestions</b> - Naming of stands was suggested	SC
<b>Match Day Operations Document</b> – Contact with Levi working well	
<b>Sponsorship</b> – Details of sponsorship/subsidy for the dinner awaited	SC
<b>3.2. Quins 150th Anniversary</b> SC updated the Committee on the 150 <sup>th</sup> meeting	
<b>3.3. Beneficiary of donations in 2015/16 and 2016/17</b> Victoria Hartley who manages the Harlequins Foundation attended the meeting to explain the Harlequins Foundation Strategy and how Quinssa could be involved in sponsoring a Quins Community Award in the 150 <sup>th</sup> Year. VH to send more details to SC	SC
<b>4. Quinssa Constitution review</b> Consultation document to be emailed to members for comment prior to the AGM.	LG/DF
<b>5. Quinssa Committee Aims</b> 2015/16 aims to be reviewed at next meeting	LG
<b>6. MDS Update</b> CM following up on the meeting with Wendy Plumb.	CM
<b>7. Events Update</b>	
<b>7.1 Nigel Owens</b> No responses from agent DF to try for next year SB to try to secure another ref for an event for this year	DF SB
<b>7.2 Michel Roux Junior</b> Unlikely to be successful so will not pursue	
<b>7.3 Wine Tasting Event</b> ES to pursue and obtain a date from Ricardo. Charge will be £15 for 30 people.	ES
<b>7.4 Behind the scenes event at Guildford</b> ES to obtain a date in May.	ES

<p><b>7.5 Evening with Conor</b> Date confirmed as 26<sup>th</sup> April in members bar – limit 180 people. To be advertised - responses to SC</p> <p><b>7.6 150<sup>th</sup> Dinner on 29<sup>th</sup> July 2016</b> To be advertised - £60 for members £70 for non-members. SC to ask for volunteers to support himself and ES in organising the event.</p> <p><b>7.7 Out of Season Event</b> SB investigating an out of season Barbecue</p> <p><b>7.7. Players of the decades</b> DF suggested an event for next year with an HPA player from each decade attending and giving a presentation.</p> <p><b>7.8 Quins Dinner</b> ES reported that there would be 3 Quinssa tables at the Quins dinner</p>	<p>SC</p> <p>SC</p> <p>SB</p> <p>DF</p>
<p><b>8. Finance</b></p> <p><b>8.1 Overall Position – current and call</b> Current: £7756.16 Call: £16909.86 Paypal £867 Academy: £379.15 from LG merchandise</p>	
<p><b>9. Merchandising</b></p> <p><b>9.1 Drinks Carriers</b> Awaiting new stands. 150<sup>th</sup> Logo to be used for next year.</p> <p><b>9.2 Pens/Car Stickers</b> Continuing to sell slowly</p> <p><b>9.3 Badges and Buttons</b> Buttons selling well. CM to obtain more sets from Graeme Roberts</p> <p><b>9.4 Other Quinssa Merchandise</b> SB to discuss Quinssa merchandise with Amber</p>	<p>SC</p> <p>CM</p> <p>SB</p>
<p><b>10. Membership</b></p> <p><b>11.1 Current Membership/Renewals</b> 1821 paid up with 19 still to pay</p>	<p>LH</p>
<p><b>11. Communications with Members</b></p> <p><b>12.1 Website Update</b> DF updating as required</p> <p><b>12.2 Mailer Update</b> Issues with non-receipt by a small number of members being investigated</p> <p><b>12.3 Social Media Update</b> RS has stimulated the twitter group which is working well</p>	<p>DF</p> <p>DF/LH</p> <p>RS</p>
<p><b>12. Coaches/ Travel</b></p> <p>The Saracens and London Irish coaches will be running. The Cabbage Patch is offering a meal and a drink for £10 before departure for Saracens. The coach will be departing from the Cabbage Patch with a pick up at the Stoop</p>	<p>LH/WK</p>
<p><b>13. AoB</b></p> <p><b>13.1. AGM arrangements</b> Danny Care suggested as guest speaker with AGM mid-July. SC to pursue</p> <p><b>13.2. Membership Survey</b> Short survey to be sent out to members</p>	<p>SC</p> <p>LG</p>
<p><b>14. Date and Venue of next meeting</b> 7<sup>th</sup> May prior to the Exeter game – CM to check availability of Wakefield room</p>	<p>CM</p>

