

To: Simon Bolton, Scott Cooke, Duncan Franklin, Lyn Gadd, Lou Hopkins, Adrian Jobling, Warren Kennedy, Chris Munton, Steve Scott, Emma Stewart

From: Lyn Gadd

## Summary Minutes for Quinssa Committee Meeting

**Date and Time: February 21st 2015 @ 11.30**

**Location: Wakefield Box**

Minute
<p><b>1. Apologies:</b> Warren Kennedy, Chris Munton (second part), Emma Stewart (first part)</p>
<p><b>2. Minutes of Last Meeting (3/12/14)</b> Accepted</p>
<p><b>3. Feedback fro, meeting with David Ellis</b></p> <p><b>3.1. European Rugby Cup Championship Tickets</b> Resolved</p> <p><b>3.2. Liaison in respect of Low cost merchandise</b> Ongoing</p> <p><b>3.3. Player Involvement with Events</b> Two academy players attending the stand each week.</p> <p><b>3.4. PA system</b> Has improved but dependent on who is speaking</p> <p><b>3.5. Food &amp; Service</b> Service in the Quins Head – much better</p> <p><b>3.6. Other Issues discussed</b> Website colours on mobile devices – colours have changed and work well</p>
<p><b>4. Events</b></p> <p><b>4.1. Meet the coaches</b> Not to be pursued this year</p> <p><b>4.2. Pie and Pint with Brian Moore</b> No response as yet from email – to be contact again</p> <p><b>4.3. Meet the Ref</b> To be pursued</p> <p><b>4.4. Rugby Quiz</b> Thought to be a good idea for end of season – to be arranged</p>
<p><b>5. Match Day Support</b></p> <p><b>5.1. Mr Harlequin</b> CM has received CRB clearance. Logo produced and accepted by club Plans and Ideas can now be progressed to visit schools to appoint junior match makers Young Quinssa meetings at home games</p> <p><b>5.2. Current situation/Rosettes</b> A new recruitment campaign is to be launched</p>

**6. Finance**

**6.1. Overall position – current and deposit**

Current	£6,127.18	Deposit	£16,900.76
---------	-----------	---------	------------

**6.2. Lyn's merchandise**

£586.30

**6.3. Academy Fund**

£3082.30.20.

Email received re use Academy donation last year – to be included in mailer

**6.4. Paypal**

£255.13

**6.5. Bank Mandates and Signatures**

Mainly sorted.

**7. Sponsors/Members Benefits**

**7.1. Greene King**

An excellent sponsor.

**7.2. DHL, IG and Addidas**

No feedback from Adam at Quins

**7.3. Cabbage Patch**

Happy to contribute to next event.

**7.4. Jolly Hog**

The Jolly Hog donated food vouchers for the last event and are happy to do so in future

**8. Merchandising**

**8.1. Drinks Carriers/Pens/Car Stickers**

Selling well and also in the shop

**8.2. Lyn's Merchandise**

Hoping to raise more interest on travelling stand

**8.3. Quinssa Blazer Badges**

Ongoing problems with sourcing an acceptable embroidered badge

**9. Membership**

**9.1. Current situation/renewals**

Currently 1959

Membership cutover today – all new one year memberships will finish at end of 2015/16, two year 2016/17

**10. Communications**

**10.1. Website Update**

New Website Excellent

**10.2. Mailer Update**

Much improved

**10.3. Social Media Update**

Facebook – going well – Castres video now uploaded

**10.4. Travelling Stand**

Aiming for approval for the travelling stand to be located opposite the Quins Head on the remaining home games

**11. Communications with club**

**11.1. Quins 150th Anniversary**

No further action as yet

**12. Coaches/Travel/Tickets**

**12.1. Finance**

£250 in Credit

**12.2. Remaining coaches**

Current bookings:

Saracens: 25

Sale: 12

Newcastle: 4

**12.3. Other**

Discounted Sale tickets – Sale supporters association are offering £5 discount on tickets – 100 to be ordered and offered to Quinssa members

**13. Charity**

**13.1. Shooting Star update**

Outcomes to be entered in mailer

**13.2. Other Charities**

Signed shirt – a possible donation from John Anderson

**14. AoB**

**14.1. Updating the Outdoor display cabinets**

AJ to check

**14.2. Float for stand**

LH organising

**14.3. Tables at Player's Awards Dinner**

To be held at the Hurling Club again – ES liaising with club to ascertain whether a more reasonable rate can be achieved for Quinssa members

**14.4. Agree AGM date in June**

24<sup>th</sup> June proposed. SS to ascertain whether Connor will attend and address the AGM

**14.5. Off Season Events**

End of Season dinner. ES to liaise with club re date

**14.6. Other**

LG to liaise with WK re back up copy of accounts

**15. Date and Venue of next meeting**

11<sup>th</sup> April at 11.30 before Gloucester game CM to check availability of Wakefield box