

## Minutes of Quinssa Committee Meeting Saturday 15<sup>nd</sup> October 2011

**Present:** Sue Clayton-Smith, Scott Cooke, Duncan Franklin, Sarah Gladstone, John Hartley, Warren Kennedy, Steve Scott, Emma Stewart.

**1. Apologies:** None

**2. Minutes of the previous meeting (3.9.11)**

Minutes accepted.

**3. Events**

**3.1 Visit to Training Ground**

Visit to training ground potentially to happen next year.

WK

**3.2 Evening with David Ellis & David Morgan 20.10.11**

50 people has registered for this event.

DF

**3.3 Meet The Ref**

Event still planned for end of November.

ES

**3.4 Rugby For Dummies**

Ongoing, planned for 2012

SS/DF

**3.5 Meet The Coaches / Video Analysis**

Ongoing, planned for 2012

SCS

**3.6 Meet the Judges**

Ongoing, planned for 2012

SC

**3.7 A.G.M.**

Ongoing, will be in June 2012

JH

**3.8 End of Season Dinner**

To be sponsored by London Remembers

ES

**3.9 Summer Party**

SCS to look into further.

SCS

**4. Finance**

SS

**4.1 Overall Position**

Current Account £8486

Deposit Account £6875

**4.2 Academy Fund**

Currently stands at zero

**4.3 Paypal**

£785.53

DF

**5. Sponsorship/Member Benefits**

**5.1 Ethihad** Waiting to hear back

SS

**5.2 Greene King** Waiting to hear back

SS

**5.3 LV=** Waiting to hear back

SS

**6. Merchandising**

**6.1 T Shirts for foreign trips**

DF to look into T Shirts

DF

**6.2 Teet T Shirts**

£7.00 raised so far

JH

**6.3 Calendars**

Ongoing

ES

**7. Membership**

Membership currently stands at 823 with 38 yet to renew

SC

**8. Communications**

**8.1 Stand Rota**

Done .	ALL
<b>8.2 Non email Members</b>	
Contact all to check if they now have email access	DF/SC
<b>8.3 Match day Article</b>	
SS to continue	SS
<b>8.4 Minutes</b>	SG/DF
To be done	
<b>8.5 Facebook</b>	
Carried forward	SC
<b>8.6 Upstands</b>	
Working well	ALL
<b>8.7 Quinssa Survey</b>	
Draught copy handed out	ALL
<b>9. Communications with the Club</b>	
<b>9.1 Club Liaison</b>	
Ongoing	
<b>9.2 Stadium Issues</b>	
Refurbishment of stands will be done, no start date or time scale as yet.	JH
<b>9.3 Club Meal</b>	
Monday 24 <sup>th</sup> October proposed.	ES
<b>10. Communications With Other Clubs</b>	SCS
Bath supporters association have replied & invited committee members to meet after away game.	
Exeter supporters have replied but reply need to contact again	SCS
<b>11. Coaches</b>	
<b>11.1</b> So far Worcester coach lost money, Leicester made a profit.	WK
Profit expected on Bath coach.	
<b>11.2 Bath Coach</b>	
No interest in a late return from Bath	WK
<b>11.3 Toulouse/Connacht</b>	
So far 179 people want tickets for Toulouse	
Connacht, waiting for fixture to be finalised	SC
<b>12. Charity</b>	
<b>12.1 A Games Bucket Collection</b>	
Ongoing	JH
<b>12.2 Shooting Star</b>	
Contact usual people	ES
<b>13. A.O.B</b>	
<b>13.1 Car Stickers</b>	
Member Anne Stevens asked if the committee could look into producing 'long' car stickers. To be looked into.	WK
<b>13.2 Quinssa Logo</b>	
It was suggested that it could be time to update the Quinssa logo.	
Investigate options.	JH
<b>14. Date of Next Meeting</b>	
Sunday 27 <sup>th</sup> November at 12.15pm	ALL

The following items are established annual events or tasks

- January – decide and arrange HOPA activity
- February – Tables at Players' Awards Dinner
- March – organise AGM for June (note: membership needs minimum 21 days' notice of AGM date)
- March – decide at what point new memberships run through to "next" year
- March – Committee "liaison" meeting with club management for May
- May – order season ticket flyers PLUS a few extras for Quinssa use
- June/July after AGM – organise meeting for new committee date TBA
- June/July after AGM – new bank mandates and banking procedures – passwords etc.
- September – Calendars for next year
- September – organise Quinssa survey
- October – Shooting Star Toy Appeal for Christmas
- December/January – Nick Duncombe memorial flowers – nearest match to 21<sup>st</sup> January (his birthday).