



Minutes of Committee Meeting Held on 21/4/12 in the Debenture Bar, Twickenham Stoop

Attendees: - John Hartley, Warren Kennedy, Steve Scott, Sue Clayton Smith, Scott Cooke, and Duncan Franklin

1. Apologies: Sarah Gladstone, Emma Stewart
2. Minutes of last meeting (24/3/12) approved
3. Events
 - 3.1. Meet the Coaches/Video Analysis – Good feedback received from members. £310 raised from raffle for Academy Fund
 - 3.2. AGM
 - 2 new committee members needed because of resignations of JH and SCS
 - David Ellis and David Morgan have agreed to attend to provide an update to members
 - 3.3. Quinssa Summer Party at Lensbury 24 June
 - 48 members and 2 non-members (plus 2 under 12's) have purchased tickets to date
 - further email reminder to be sent
 - 3.4. PAD – 13 May – no update
 - 3.5. Pre-season dinner – no update
 - 3.6. Cricket match – date awaited from organiser
4. Financials
 - 4.1. C/A balance £11451.67
D/A balance £6879.05
Academy fund stands at £3228.75 plus a further £95 to be added
Coaches – currently showing loss of £187.71 but Saracens coach still to pay however profit of £190 expected. Sale coach also expected to make a profit.
5. Sponsorship
 - 5.1. Etihad –
 - tickets for 2 people in Etihad box donated as prize for Pre-season dinner
 - 5.2. Greene King
 - hamper donated to be used at future event
 - weekend voucher
 - 5.3. LV= - no donations received
 - 5.4. London Remembers – sponsoring Pre-season dinner
 - 5.5. Majestic Wine – update needed.
6. Merchandising
 - 6.1. Car stickers
 - Looking for a suitable supplier
 - Investigate with company who produced Quinssa upstand

- 6.2. Promotional merchandise –SC to revisit during the close season
7. Membership
 - 7.1. Current members – 973
 - 7.2. How to get to 1000 members?

Agreed to run member incentive – any current member who introduces a new member will be entered into a prize draw to win a bottle of champagne
The 1000th member will win 3 bottles of champagne, the 999th 2 bottles and the 998th 1 bottle
1000th member to be provided with prize and certificate at Pre-season dinner
 - 7.3. Renewals reminder – special mailer to be sent to remind members to renew.
8. Communication with the club
 - 8.1. Non email members progress – nothing to report
 - 8.2. Match day programme article – nothing to report
 - 8.3. Minutes summary on website -

To be add to website
 - 8.4. Facebook site – nothing to report
 - 8.5. Quinssa survey – results awaited
9. Communication with the club
 - 9.1. Club liaison – new contact still awaited following personnel changes at Quins
 - 9.2. Stadium issues – no update as Stadium Manager currently on sick leave
 - 9.3. Liaison meal -

Agreed to invite the following from the club – Scarlet Williams, Gareth Harkin, Anne McCarthy, Jo Taylor, Graeme Bowerbank, Carina dos Santos, Andrew Lawton, Callum, Ed Spokes
Date still to be agreed.
 - 9.4. Quins 150th anniversary – committee set up by the club, JH to attend for Quinssa, then to be handed on to SS
10. Communication with other clubs

Agreed to remove as agenda item, to be do reactively or as and when required
11. Coaches/Travel
 - 11.1. Financial – see update under Financial
 - 11.2. Toulon – all feedback very positive
12. Charity
 - 12.1. Quinssa academy fund appeal – c/f to next meeting
13. Any Other Business
 - 13.1. Quinssa flyers to be sent with Season Ticket renewals –Re-design and contact Quins for dates and volumes
 - 13.2. Calendars – agreed to drop as a potential merchandise item



14. Date and venue of next meeting

- 14.1. Proposed after AGM – to be organised by new committee.